

Recent colour
photograph of the applicant
(4.5 cm x 3.5 cm)
with Sign/Left thumb
impression across the photo of
the applicant

FORM NO. 93
[See rule 158]
Application for Allotment of Permanent Account Number
[For an Individual being a Citizen of India]

Recent colour
photograph of the applicant
(4.5 cm x 3.5 cm)

Sr. No.

PART A - Personal Information

1. A. Name

First Name

Middle Name

Last Name

B. Name (as per Aadhaar)

2. Gender (select one)

☐ Tick

Male

☐ Tick

Female

☐ Tick

Transgender

3. Date of Birth

d

d

m

m

y

y

y

y

4. Aadhaar Number

5. Residence Address

Flat/Door/Building

Road/Street/Block/Sector

Post Office

Area/Locality/Town/City

District

State/Union Territory

Country/Region

PIN / ZIP CODE

6. Office Address

Flat/Door/Building

Road/Street/Block/Sector

Post Office

Area/Locality/Town/City

District

State/Union Territory

Country/Region

PIN / ZIP CODE

7. Residential Status (select one as applicable)

☐ Tick

Resident

☐ Tick

Non Resident

☐ Tick

Resident but Not ordinarily Resident

8. Passport Number (mandatory for (i) Non Resident (ii) Resident but not ordinarily resident)

9. Taxpayer Identification Number (TIN) in the Country of Residence (if any)

10. Contact Details

(i) Mobile Number

Country Code

Mobile Number

(ii) Email ID

(iii) Landline No. with STD Code (if any) STD Code

Landline Number

PART B- Source of Income

11. Source of Income (select one or more)

☐ Tick

Salary

☐ Tick

Income from Business/Profession

☐ Tick

Income from House Property

☐ Tick

Capital Gains

☐ Tick

Income from Other Sources

☐ Tick

No Income

PART C - Details of Parents

12. Whether mother/father is a single parent? (select one)

☐ Tick

Yes

☐ Tick

No

13. Father's First Name

Father's Middle Name

Father's Last Name

15. Name of parent to be printed on Permanent Account Number card (select one) ☐ Tick Father ☐ Tick Mother

16. Assessing Officer (AO Code)	(i) Area Code				(ii) AO Type		
	(iii) Range Code				(iv) AO No.		

[illegible][illegible][illegible][illegible]

22. Address for Communication (select one) ☐ Tick Residence Address ☐ Tick Representative Assessee Address ☐ Tick Office Address

☐ (i) Proof of Identity ☐ (ii) Proof of Address ☐ (iii) Proof of Date of Birth

☐ Tick (i) Proof of Identity ☐ Tick (ii) Proof of Address

a. I,, in the capacity of(Self/ Representative Assessee) do hereby declare that what is stated above is true to the best of my knowledge and belief.

b. I declare that the applicant does not possess Permanent Account Number and shall be liable for legal consequences under Income-Tax Act, 2025 if this declaration is found to be incorrect

Place.....

Date.....

Designation:

Notes:

1. In S. No. 1(A), the first, middle and last name shall be provided in full without any abbreviations.
2. If Aadhaar contains initials in name, then full/expanded name has to be filled in S.No. 1 (A) along with name as per Aadhaar in 1 (B).
3. The address shall contain
 - i. Country/Region
 - ii. Flat/Door/Building
 - iii. Road/Street/ Block/Sector
 - iv. PIN/ZIP Code
 - v. Post Office
 - vi. Area/locality
 - vii. District
 - viii. State
4. In S. No. 7, please select any one -
 - (i) *Resident*
 - (ii) *Non-resident*
 - (iii) *Resident but not ordinarily resident.*
5. In Part E, in case of persons referred to in section 303(1)(b) or Non-resident Indian or Resident but not ordinarily resident, it is mandatory to provide details of Representative Assessee having Indian address.
6. Please refer to the instructions (as specified in Rule 158 of Income-tax Rules, 2026) for list of mandatory certified documents to be submitted as applicable.
7. With respect to S.No. 23 & 24, following documents shall be provided as annexures (as applicable), namely:

Annexure	Particulars
A-1	Proof of Identity
A-2	Proof of Address
A-3	Proof of Date of Birth

8. Some of the information in the form would be pre-filled to the extent possible.
9. Please refer to the guidelines issued by Director General of Income Tax (Systems) in this behalf.

GUIDELINES FOR FILLING FORM No. 93 (For an Individual being a citizen of India)

- Form to be filled legibly in BLOCK LETTERS and preferably in **BLACK INK. Form should be filled in English only.**
- Each box, wherever provided, should contain only one character (alphabet /number / punctuation sign) leaving a blank box after each word.
- All applicants (including minor, mentally ill, unsound mind) should affix two recent colour photographs with white backgrounds (size 4.5 cm x 3.5 cm) in the space provided on the form. The photographs should not be stapled or clipped to the form. The clarity of image on PAN card will depend on the quality and clarity of photograph affixed on the form.
- Signature / Left hand thumb impression should be provided **across the photo** affixed on the left side of the form in such a manner that portion of signature/impression is on photo as well as on form. The photograph affixed on right side of the form should be clear and without any mark.
- Signature /Left hand thumb impression of applicant or Representative Assessee should be **within the box** provided on last page of form.
- Thumb impression, if used, should be attested by a Magistrate or a Notary Public or an Oath Commissioner or a Gazetted Officer under official seal and stamp.
- At the time of applying for PAN, the applicant shall submit Proof of Identity (PoI), Proof of Address (PoA) and Proof of Date of birth (PoDoB).
- Providing Identity proof and Address proof of Representative Assessee are mandatory, if applicable.
- Further instructions for filling up Form No. 93 (Individual) are as below:

S. No.	Part A: Personal Information																																																																																																																																																																																																																																																																																																																																																																																																																																							
1	Name & Name as per Aadhaar	Name on Aadhaar is RAVIKANT, it should be written in S. No. 1 B as: <table border="1"> <tr><td>R</td><td>A</td><td>V</td><td>I</td><td>K</td><td>A</td><td>N</td><td>T</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> Name on Aadhaar is SURESH SARDA, it should be written in S. No. 1 B as: <table border="1"> <tr><td>S</td><td>U</td><td>R</td><td>E</td><td>S</td><td>H</td><td></td><td>S</td><td>A</td><td>R</td><td>D</td><td>A</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> Name on Aadhaar is POONAM RAVI NARAYAN, it should be written in S. 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		(i) Name should not be prefixed with any title such as Shri, Smt, Kumari, Dr., Major etc. (ii) Do not use abbreviations in the Name column of S. No. 1 A. (iii) If Aadhaar name contains initials, then expanded name should be filled in the Name column of S. No. 1 A along with Aadhaar name in S. No. 1 B. (iv) Aadhaar name will be printed on the PAN card. (v) For exempt categories, initials in the first and the last name are not allowed.																																																																																																																																																																																																																																																																																																																																																																																																																																						
2	Gender	It is mandatory to select one of the options as applicable.																																																																																																																																																																																																																																																																																																																																																																																																																																						
3	Date of Birth	Date: 2nd August 1975 should be written as: <table border="1"> <tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr> <tr><td>0</td><td>2</td><td>0</td><td>8</td><td>1</td><td>9</td><td>7</td><td>5</td></tr> </table>	D	D	M	M	Y	Y	Y	Y	0	2	0	8	1	9	7	5																																																																																																																																																																																																																																																																																																																																																																																																																						
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4	Aadhaar Number	Aadhaar number is mandatory except for exempt category. Every Person who possesses Aadhaar shall mandatorily quote Aadhaar in the application.																																																																																																																																																																																																																																																																																																																																																																																																																																						
5	Residence Address	It is a mandatory field.																																																																																																																																																																																																																																																																																																																																																																																																																																						
6	Office Address	(i) It is an optional field except in case of Sole proprietor. (ii) If office address is selected as address for communication, then proof of office address is mandatory.																																																																																																																																																																																																																																																																																																																																																																																																																																						
7	Residence Status	It is mandatory to select one of the options as applicable.																																																																																																																																																																																																																																																																																																																																																																																																																																						
8	Passport Number	If applicant is Non-resident/Resident but not ordinarily resident, Passport Number is mandatory.																																																																																																																																																																																																																																																																																																																																																																																																																																						
9	Taxpayer Identification Number (TIN) in the Country of Residence (if any)	It is an optional field.																																																																																																																																																																																																																																																																																																																																																																																																																																						

10	Contact Details	a) It is mandatory for the applicants to mention their "Mobile Number" and "e-mail id". b) Mobile Number should include Country Code and Landline Number (if any) should include STD Code. (i) Mobile Number 9102511111 of India should be written as: Country Code Mobile Number 91 9102511111 Where '91' is the Country Code of India. (ii) Email ID: - (iii) Landline Number 23555705 of Delhi should be written as: STD Code Landline Number 23555705 Where '11' is the STD Code of Delhi.
Part B: Source of Income		
11	Source of Income	It is mandatory to select at least one of the options, as mentioned in the form. In case of multiple sources of income, more than one option can be selected.
Part C: Details of Parents		
12	Whether mother/father is a single parent? (select one)	It is mandatory to fill in both parents' details, except in single parent cases. <i>In case of death of either of the parents/divorce/separation, the applicant should not select single parent as 'yes' and give details of both the parents for the purpose of this application.</i> <i>However, applicants can select one of the parents for name to be printed on the PAN card as mentioned at S. No.15.</i>
13	Father's Name	To be filled as First Name/ Middle Name/Last Name. Married woman applicant shall give her father's name and not husband's name.
14	Mother's Name	To be filled as First Name/ Middle Name/Last Name.
15	Parent Name to be printed on the PAN card	Applicant to select one of the parents whose name is to be printed on the PAN card.
Part D: Assessing Officer (AO Code)		
16	AO Details	AO code (Area Code, AO Type, Range Code and AO Number) of the Jurisdictional Assessing Officer must be filled up by the applicant. These details can be obtained from the Income Tax Office Or IT PAN Service Centers managed by UTIITSL/Protean or UTIITSL website www.utitsl.com or Protean website www.tinpan.proteantech.in
Part E: Representative Assessee (RA), if applicable		
This column should be filled in by Representative Assessee as specified under Section 303 of the Income-Tax Act, 2025. This field is mandatory if an applicant is a minor, mentally ill or of unsound mind.		
17	Representative Assessee Name	RA name to be filled as First Name / Middle Name / Last Name.
18	Permanent Account Number (if any)	PAN of Representative Assessee is to be given.
19	Aadhaar Number	Aadhaar number is mandatory, if PAN of Representative Assessee is not available.
20	Representative Assessee Address	In Part E, in case of persons referred to in section 303(1)(b) or Non-resident Indian or Resident but not ordinarily resident, it is mandatory to provide details of Representative Assessee having Indian address .
21	Contact Details	Mobile Number and Email address of Representative Assessee are mandatory.
Part F: Communication Address		
22	Address for Communication	Applicant to select one of the options as applicable for dispatch of PAN card.